

PUBLIC

**MINUTES** of a meeting of the **CABINET MEMBER FOR CORPORATE SERVICES** held on 6 June 2019 at County Hall, Matlock

**PRESENT**

Cabinet Member – Councillor A Foster

Also in attendance – Councillor P Murray

**32/19** **MINUTES RESOLVED** that the minutes of the meeting held on 16 May 2019 be confirmed as a correct record and signed by the Cabinet Member.

**33/19** **REVENUE OUTTURN 2018-2019** The controllable budget for the Corporate Services portfolio was approximately £44m with an outturn of £0.635m underspend. The final outturn position statement was presented. The key variances were as follows:-

**Legal Services Division - £0.183m overspend**

There was an ongoing review to address issues relating to a provision of the service, workload and allocated budget savings.

**County Property - £1.016m overspend**

There were two areas that had contributed to the County Property overspend:

Industrial Development - £0.676m overspend. Whilst the occupancy of the industrial sites was currently running at 92%, there were a number of units that were leased on 'below market rates' to organisations that had charitable status. In addition there were a number of units where the Council provided rent free periods as an incentive to attract businesses and offset maintenance requirements. The income target was challenging and work was underway to ensure the units were placed on a sustainable basis moving forward.

County Buildings - £0.451m overspend. There had been a significant increase in spend on day to day maintenance, particularly on the County Hall complex. An invoice had also been received from High Peak Borough Council for running costs for the Glossop Municipal Buildings back dated to 2016-17 which was unbudgeted for.

**Finance & ICT - £0.883m underspend**

This had mainly arisen due to the non-filling of vacancies, particularly in the ICT part of the division. The recent approval of the new ICT Strategy would lead to a release of some of these vacancies to achieve the outcomes set out in the strategy. The division had achieved additional income from services provided to schools and the Welsh Government.

Human Resources - £0.516m underspend The service was currently conducting a major review of the HR function across the council. A number of posts had been held vacant, to help meet savings targets in future years and also to give some flexibility when implementing the review.

Strategic management - £0.429m underspend Previous achievement of savings additional to those planned as part of the council's budget reduction programme. These savings would be re-allocated to other pressures within the division.

The portfolio had received the following permanent base budget growth items in 2018-19:

Corporate Property Asset Valuations £0.280m; and

Email and internet services £0.250m

The savings target allocated to the portfolio for 2018-19 was £1.446m. Savings achieved against the target were £1.352m, leaving a balance of £0.094m. This shortfall had been met by funds allocated by Council in the 2018-19 budget and underspends.

The Council had allocated £44,000 on a one off basis to fund savings that weren't anticipated being met in 2018-19. Of the savings identified, the savings in Legal Services staffing would not be achieved this year due to workload issues. In respect of the impact of non-achievement of savings in 2019-20, it was anticipated that those relating to the Legal Services Division (£75,000) would not be met. The Service was currently going through a review of its functions. The budget reductions were set out in Appendix 1 to the report. The Department's Earmarked Reserves totalled £72.7m and were listed in Appendix 2 to the report.

The main risks included in the CCP risk register were Traded Services and the under achievement of budget savings.

**RESOLVED** to note the position on the 2018-19 Revenue Budget.

**34/19** **EXCLUSION OF THE PUBLIC** **RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information

**SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING**

1. To confirm the exempt minutes of the meeting held on 16 May 2019.

2. To consider the exempt reports of the Executive Director Commissioning, Communities and Policy on:-
  - a) 64 and 66 Sheffield Road, Chesterfield  
(contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
  - b) Disposal of land at Market Street, Clay Cross  
(contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))